POSITION NOTICE

Mathematics Adjunct Instructor

Team: University Transfer and Liberal Arts   **Job Status:** Part-Time
Reports To: Dean of University Transfer and Liberal Arts   **FLSA Status:** Salaried Exempt
Employment Class: Adjunct Faculty   **Positions Supervised:** 0

Position Summary:
Nicolet College, in partnership with Southwest Tech (SWTC), seeks a qualified Mathematics Adjunct Instructor to teach the following courses at the SWTC Campus in Fennimore, Wisconsin from August 24 through December 16, 2015:

Intermediate Algebra   **Mondays and Wednesdays**   **12:30 – 2:20 p.m.**
Studies the construction and resulting properties of the real number system. Students simplify and factor algebraic expressions using fundamental laws and order of operations; solve first and second degree equations and inequalities in one variable, systems of equations, and exponential and logarithmic equations; graph first degree and second degree equations and inequalities in two variables; and solve equations involving rational expressions, fractional exponents and radicals.

Algebra for Calculus   **Mondays and Wednesdays**   **3 – 4:50 p.m.**
Covers properties of the real number system, algebraic expressions, equations and inequalities, functions and graphs, polynomial and rational functions, exponential and logarithmic functions, analytic geometry, matrices, determinants, and systems of linear equations, sequences and series.

Essential Duties and Responsibilities:
The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.
- Deliver performance-based, learning-centered instruction in accordance with the mission, vision, and philosophy of Nicolet College.
- Use technology to enhance teaching and learning, as well as other aspects of work.
- Communicate regularly and provide consistent feedback to students about successful course completion.
- Maintain accurate attendance, student success, and scholastic records of students and submit required reports according to published deadlines.

Knowledge, Skills, and Abilities:
- Demonstrated ability to work effectively with students of varied ages, learning styles, academic levels, and cultural backgrounds.
- Demonstrated ability to work both independently and collaboratively to create and facilitate student learning.
- Demonstrated ability to teach practical interpersonal skills.
- Demonstrated ability to teach. Successful teaching experience in a post-secondary setting preferred.
- Ability to communicate effectively with people from diverse backgrounds and maintain positive working relationships across the College and in the district required.
- Ability to meet and maintain Wisconsin Technical College System certification requirements.

Qualifications:
- Bachelor's Degree in Mathematics plus a minimum of 18 graduate credits in Mathematics required; Master's Degree preferred.
- One year (2,000 hours) of verifiable occupational experience in a field other than education required.

Compensation:
Adjunct instructors are extended a contract for each course instructed. Benefits are not included with this part-time position.

Application Procedure:
Apply online at nicoletcollege.edu. Please attach a letter of interest, which includes a statement about your philosophy of community college education, a current résumé, and unofficial transcripts of coursework.

Applications will be reviewed upon receipt. Position will remain open and applications will continue to be accepted until filled.

Nicolet Area Technical College does not discriminate on the basis of race, color, national origin, sex, disability or age in employment, admissions or its programs or activities.